

Job Posting

Planning Agent

Excellent career opportunity in BC's Aerospace Industry – Asco
Aerospace Canada, a manufacturer of precision machined aerospace parts, currently offers the following employment opportunity:

Planning Agent

Reporting to the Production Control Manager, the candidate will be responsible for duties including the following:

- Use the MRP System to schedule the release of production jobs and track their progress through both internal and external (sub-contract) work centers. Review and develop procedures and metrics to monitor the above.
- Create and maintain detailed schedules for machining, assembly, and inspection work centers.
- Monitor key metrics to monitor manufacturing performance, maintain accurate inventory counts and timely closure of work orders. Analyze and troubleshoot associated issues and drive towards process improvements.
- Liaise with customers on product deliveries and day to day project matters. Improve existing communication tools to facilitate more efficient information exchange.
- Prepare logistics documentation; including purchase orders, packing slips, customs documentation. Participate in lean activities

Requirements

A certificate or diploma in Operations or Inventory Management is an asset.

To Apply

Interested candidates may submit their application by email to lxie@ascoaerospace.ca