

Job Title: Operations Supervisor
Position Type: Full Time
State / Province: British Columbia
City: Richmond
Area of Interest: Distribution/Return Center Operations Management

Requisition Number:

Job Type: Exempt

Job Description: Our client has an opening for Operation Supervisor for their new facility located in Richmond BC. The facility is approximately 200,000 square feet with approximately 65 employees.

The Supervisor is responsible for:

- Supervising up to 40 teammates
- Ensuring/reinforcing the teammate culture is being fostered in the facility
- Assuring attainment of facility production and quality objectives
- Facilitating regular safety meetings and assuring the maintenance of a safe work environment
- Training/Updating teammates on job functions/procedures
- Preparing and reconciling required production and inventory reports
- Insuring compliance with Core Excellence Program
- Implementing process improvement programs utilizing Lean/ Six Sigma methodologies
- Providing assistance for the Operations and/or General Manager on special projects as required.

Requirements: **The successful candidate will have:**

- A BA/BS degree in Logistics or related discipline or equivalent combination of education and work experience required
- One (1) plus years experience in a supervisory capacity preferred
- Excellent organizational and analytical skills
- Prioritization and problem solving skills essential
- Must have excellent communication skills, both written and oral, and the ability to effectively interact with customers and teammates
- Proficiency with Microsoft Office applications required
- Previous WMS/ RF or related experience is preferred
- Experience with Six Sigma or Lean methodologies and/or Green Belt certification preferred
- Must have ability to remain flexible in a dynamic work environment.

How to apply:
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