

Job Title: Inventory Control Supervisor
Position Type: Full Time
State / Province: British Columbia
City: Richmond
Area of Interest: Distribution/Return Center Operations Management

Requisition Number:

Job Type: Exempt
Job Description: Our client has an immediate opening for Inventory Control Supervisor for their new facility located in the Richmond, BC. The facility is approximately 200,000 square feet with approximately 65 employees..

The position is responsible for :

- Preparing and reconciling required daily, weekly and monthly inventory and production reports
- Coordinating monthly/quarterly physical inventories and development of follow up reporting
- Gathering and analyzing data concerning operations, inventory control and customer requirements
- Performing internal audits and (additional) cycle counts to validate accuracy of cycle count process
- Supervising teammates
- Ensuring/reinforcing employee culture is being fostered in the facility
- Assuring attainment of facility production and quality objectives
- Facilitating regular safety meetings and assuring the maintenance of a safe work environment
- Training/updating teammates on job functions/procedures
- Monitoring compliance Core Excellence Program

Requirements: The successful candidate will have:

- At least two (2) to five (5) years experience in a supervisory capacity
- At least three (3) to five (5) years experience inventory control/stock accounting
- Previous SAP based Warehouse Management System (WMS)experience a plus
- Radio Frequency (RF) or related experience is preferred
- Proficient in Microsoft office

How to apply:
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